

CITY OF LOS ANGELES

California



RESEDA NEIGHBORHOOD COUNCIL

ANNA MEASLES

PRESIDENT

PRISCILLA ANCHONDO

VICE-PRESIDENT

JEFFREY MINTER

SECRETARY

SHARON BREWER

TREASURER

SARAH WILLIAMS

PARLIAMENTARIAN

ROBERT VOGEL

SERGEANT-AT ARMS



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YASSMIN FLORES

TRACY FORRESTER

GILBERT JUAREZ

JOE PHILLIPS

CONNOR VASSALLO

REGULAR BOARD MEETING AGENDA

MONDAY, APRIL 15, 2019— 7:00 PM

RESEDA NEIGHBORHOOD COUNCIL COMMUNITY SPACE
18118 SHERMAN WAY BLVD, RESEDA, CA 91335

The public is requested to fill out a "Speaker Card" to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on matters not appearing on this Agenda that are within the Board's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to two (2) minutes per speaker, unless waived by the presiding officer of the Board.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled Public Comments, the public has the right to comment on any matter that is within the Board's jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Reseda Neighborhood Council holds its regular meetings on the first and third Monday of each month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at the Reseda Neighborhood Council community space located at 18118 Sherman Way Blvd, Reseda, CA 91335.

As a covered entity under Title II of the Americans with Disabilities Act; the City of Los Angeles does not discriminate based on disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. Please contact Reseda NC President Anna Measles at president@resedacouncil.org or Reseda NC Vice President Priscilla Anchondo at vicepresident@resedacouncil.org to arrange for assistive devices or other services.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, on the website, www.resedacouncil.org or may be viewed at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Reseda NC Secretary Jeffrey Minter at secretary@resedacouncil.org.

All documents available to the board are also available at <https://agenda.resedacouncil.org> on the day of the meeting.

- I. **Call to Order** *Please Silence All Electronic Devices*
- II. **Pledge of Allegiance**
- III. **Roll Call**
- IV. **Introduction of Public Officials, City Employees and other Visitors** (2 mins each)
- V. **Public Comment** *Speaker Cards Are Requested* (2 mins each)
- VI. **Announcements**
 - A. Reseda Neighborhood Council Candidate Forum—APRIL 24TH, 2019
- VII. **Officer Reports** (2 min each)
 - A. President
 - B. Vice President
 - C. Secretary



RESEDA NEIGHBORHOOD COUNCIL

REGULAR BOARD MEETING AGENDA

MONDAY, APRIL 15, 2019

- D. Treasurer
- E. Parliamentarian
- F. Sergeant-at-Arms

VIII. Business *all items may have discussion and possible action*

- A. Approval of Minutes
 1. January 7th, 2019
 2. February 4th, 2019 (bit.ly/2FBd2jo)
 3. March 4th, 2019 (bit.ly/2WotgCf)
 4. March 18th, 2019 (bit.ly/2Im29nv)
 5. April 1st, 2019 (bit.ly/2ImXnpS)
- B. Discussion and possible action regarding the appointment of a qualified stakeholder to fill vacant:
 1. At-Large Community Stakeholder (ACS)—to qualify, candidate must live, work, own real property in the neighborhood, and/or affirm a substantial and ongoing participation with the Neighborhood Council boundaries (as defined in Article III of the Bylaws) and must be at least 18 years of age; seat will be up for general election in 2020
- C. Discussion and possible action regarding Homelessness Advocacy Committee's recommendation:
 1. To host the West Valley Neighborhood Alliance on Homelessness informational fair on June 1st, 2019 at ONE Generation.
- D. Discussion and possible action to set the schedule of regular meetings.
- E. Discussion and possible action on what to do about our holiday lights and status update.
- F. Discussion and possible action to approve up to \$750.00 for the purchase of 1000 1st class stamps, 1000 self-sealing Envelopes, a package of return address labels containing at least 1000 labels, and the printing of 1200 notification flyers for the purpose of stakeholder outreach to upcoming PLUM meetings.

IX. Upcoming Agenda Items

Any stakeholder may request the inclusion of any specific agenda item for future meetings, and upon the concurrence of a majority vote of the Board, such item will be placed on the future agenda as requested, per Article VIII§2 of the Bylaws.

Possible future agenda items that Board Members or stakeholders would like to include on upcoming agendas should be directed to Reseda NC President Anna Measles @ president@resedacouncil.org or Reseda Vice-President Priscilla Anchondo @ vicepresident@resedacouncil.org.

X. Next Regular Meeting

7:00pm, Monday, May 6, 2019 @ Reseda Neighborhood Council Community Space, 18118 Sherman Way, Reseda, CA 91335 (front half of Bank of America building)

XI. Adjournment

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RESEDA NEIGHBORHOOD COUNCIL

REGULAR BOARD MEETING AGENDA

MONDAY, APRIL 15, 2019

PROCESS FOR RECONSIDERATION (Article VIII§4):

The Board may reconsider or amend its actions through the following Motion for Reconsideration process:

- A. Before the Board reconsiders any matter, the Board must approve a Motion for Reconsideration by official action. After determining that an action should be reconsidered, the Board has the authority to re-hear, continue, or take action on the item that is the subject of reconsideration.
- B. The Motion for Reconsideration must be brought, and the Board's approval of a Motion for Reconsideration must occur, either during the same meeting where the Board initially acted or during the Board's next regularly scheduled meeting that follows the meeting where the action subject to consideration occurred. The RNC may also convene a special meeting within these specified time frames to address a Motion for Reconsideration.
- C. A Motion for Reconsideration may be proposed only by a member of the Board that previously voted on the prevailing side of the original action that was taken by the Board (the "Moving Board Member").
- D. The Moving Board Member may make the Motion for Reconsideration orally during the same meeting where the action that is the subject of reconsideration occurred, or by properly placing the Motion for Reconsideration on the agenda of a meeting that occurs within the allowed specified periods of time as stated above.
- E. In order to properly place the Motion for Reconsideration on the agenda of the subsequent meeting, the Moving Board Member shall submit a memorandum to the Secretary at least two (2) days in advance of the deadline for posting notices for the meeting. The memorandum must briefly state the reason(s) for requesting the reconsideration, and provide the Secretary with an adequate description of the matter(s) to be re-heard and the proposed action that may be adopted by the Board if the Motion for Reconsideration is approved.
- F. A Motion for Reconsideration that is properly brought before the Board may be seconded by any member of the Board.

PROCESS FOR FILING A GRIEVANCE (Article XI):

- A. Any grievance by a Stakeholder or Board member must be submitted in writing to the Secretary who shall cause the matter to be placed on the agenda for the next regular RNC meeting, but in any case no more than in thirty-five (35) days. The Neighborhood Council will follow the City's policy and/or rules regarding the handling of grievances. The Motion for Reconsideration must be brought, and the Board's approval of a Motion for Reconsideration must occur, either during the same meeting where the Board initially acted or during the Board's next regularly scheduled meeting that follows the meeting where the action subject to consideration occurred. The RNC may also convene a special meeting within these specified time frames to address a Motion for Reconsideration.
- B. At that meeting, the Board shall refer the matter to an Ad Hoc Grievance Panel comprised of three (3) Non-Board Stakeholders randomly selected by the Secretary from a list of Non-Board Stakeholders who have expressed an interest in serving from time-to-time on such a panel. The Moving Board Member may make the Motion for Reconsideration orally during the same meeting where the action that is the subject of reconsideration occurred, or by properly placing the Motion for Reconsideration on the agenda of a meeting that occurs within the allowed specified periods of time as stated above.
- C. Within two (2) weeks of the panel's selection, the Secretary shall coordinate a time and place for the panel to meet with the person(s) submitting a grievance to discuss ways in which the dispute may be resolved. A Motion for Reconsideration that is properly brought before the Board may be seconded by any member of the Board.
- D. Within two (2) weeks following such meeting, a member of the panel shall prepare a written report to be forwarded by the Secretary to the Board outlining the panel's collective recommendations for resolving the grievance. The Board may receive a copy of the panel's report and recommendations 17 Approved 06-27-2017 prior to a Board meeting, but, in accordance with the Brown Act, the matter shall not be discussed among the Board members until it is heard publicly at the next regular RNC meeting.
- E. This grievance process is intended to address matters involving procedural disputes, such as the Board's failure to comply with Board Rules or these Bylaws. It is not intended to apply to Stakeholders who merely disagree with a position or action taken by the Board at one of its meetings, which grievances may be aired publicly at RNC meetings.
- F. The Neighborhood Council grievance review process will be conducted pursuant to any and all City ordinances, policies and procedures pertaining to Neighborhood Council grievances.

I ♥ Reseda
Reseda Neighborhood Council